

Best Practices :-

1. Title of the Practice:- Use of learner – centered, participatory, innovative teaching learning methods.

The objective of teaching learning process as are follows:-

- ☐ To engage students in the learning process.
- ☐ To respect the learner as an active participant as apposed to a passive recipient.
- ☐ To encourage cooperative learning.
- ☐ To empower our students through teaching learning activities that help students build self confidence.
- ☐ To respond to students in smaller groups and individually as far as possible rather than as “a class” of students.
- ☐ To enable students to make connections between ideas in text books and the real worlds that they are experiencing in Mumbai / Tribal – Rural areas outside Mumbai / other parts of India.
- ☐ To have students co-construct knowledge and take ownership for ideas.
- ☐ To support students in thinking, problem –solving, and in specialized knowledge and skill development.
- ☐ Most importantly, to enable learning.

2. Titles of the practice – Students Support:

Student welfare and empowerment is the all encompassing goal that the college is constantly striving to reach. Hence all the best practices, be it teaching or administrative are directly or indirectly connected with serving the students in the best possible manner so that they are helped unfold their potential, and become quality individuals, students, family members and citizens.

☐ One of the best practices of our college is the admission policy of our students. Right from its inception, we are committed to embracing diversity. **Therefore our motto is to accept students hailing from any religion and belonging to any socio-economic strata of society.** Our goal is to empower the students. Some of our students entering our college at the first year level, come from traditional and orthodox backgrounds, and therefore, the college invests time and energy to make them fill that this college is like a second home to them.

☐ Since our college is running the Arts, Commerce, Science and Journalism and its affiliated to the University of Mumbai. We would like to give every one who so desires, an opportunity to be educated in this college. As such, we do not limit our admission only to the cream of the student population. Rather, we absorb, in our college even those who do not have a high percentage but have the passion, Zeal and enthusiasm to learn. We take pride in raising the standards of these students, who otherwise would not get an opportunity to rise in life.

☐ A very personalized approach is used with the students. They are called by their names rather than their roll numbers. When absent, they are expected to inform the coordinator or HOD, not as a disciplinary strategy but also to make them realize that their presence is important to the teacher and to the other students in the class and that they are missed. Phone calls are often made to students. Who have absented them selves / are sick and they are helped and supported by the faculty.

☐ At the Post graduate level, our policy is to admit only a limited number of students in order to provide individualized attention and effective monitoring required for a high quality education.

☐ If a particular staff is absent for any unforeseen reason on a particular day, the class is not canceled. Instead other teachers are expected to pitch in and take the class so that the students are not inconvenienced. This practice helps students to feel that teachers respect them and their time and teachers to feel that they are all a part of a family, where give and take is

inevitable. Recently we have started the policy of recruiting substitute (clock hour basis) teachers to take over the classes of teachers who are on short term leave on account of personal or medical problems. This has helped to provide support to the teacher on leave and above all security to the students whose classes he / she takes.

☐ Students are given an opportunity to attend training sessions, value added courses, workshops, seminars, conferences etc. to enhance their knowledge and skills beyond the scope of the syllabus.

☐ To inculcate in students the joy of reading and to encourage their use of library services.

☐ Industrial visit and sight seeing tours are organized for them so that they can rejuvenate and value with each other.

☐ Alumni get together are organized so that there ample interaction among them with the staff. Those desires of seeking employment are assisted with the same while those who have advanced in their carriers are invited as experts to the college to enlighten students on their area of expertise.

☐ One unique quality of our college is the in faces placed by the management on having a physically appealing college. Students are the recipients of clean and tidy classrooms. Also the management has invested plenty of funds into redeveloping the building, upgrading its labs and equipments / material to provide to the students a high quality education.